

International Imaging Materials, Inc. (IIMAK) is an industry expert and a leading North American manufacturer of thermal transfer ribbons, which are used in a wide range of high growth markets including bar coding, thermal fax, color computer graphics and security authentication. IIMAK's global operations have nearly 600 employees worldwide, and are headquartered in Amherst, New York. We currently have an opportunity as an Accounting Manager for the right candidate.

## **ACCOUNTING MANAGER**

### **POSITION SUMMARY:**

This position reports to the Chief Financial Officer and is responsible for managing the general accounting function for the US companies including completion of the ledger accounts and supervision of related staff. This position will also assist with the research, preparation and other compliance requirements associated with corporate income tax and sales tax.

### **PRINCIPAL RESPONSIBILITIES:**

- General Accounting
  - Analysis of information in preparation for and completion of monthly/quarterly/annual financial statement closes, including posting amounts to general ledger and maintaining supporting schedules
  - Preparation of financial statements including balance sheet, statement of operations, cash flow and management discussion and analysis.
  - Review invoice and supporting details in preparation for posting to ACCPAC and issuance of vendor checks
  - Forecast and reporting of cash flow analysis.
  - Ensure internal accounting processes and practices are in line with overall goals.
- Corporate Tax
  - Preparation of Federal and multi-state corporate income and sales tax returns
  - Corporate income and sales tax research, planning and compliance
- Supervision of Accounts Payable and Accounts Receivable staff

### **QUALIFIED CANDIDATES SHOULD POSSESS:**

- BS in Accounting; MBA a plus
- CPA required
- 7+ years Accounting / Finance experience; Big 4 public environment experience a plus.
- Strong knowledge and understanding of GAAP and regulatory reporting requirements
- Previous supervisory experience a plus
- Ability to manage multiple priorities
- Excellent PC skills; strong analytical and organizational skills
- Excellent verbal, written and interpersonal communication skills
- Strong presentation skills

If you are interested in joining a dynamic organization with global presence, please send your resume and salary history in confidence to:

Human Resources  
International Imaging Materials, Inc. (IIMAK)  
310 Commerce Drive  
Amherst, NY 14228  
Fax: 716-691-4349 / E-mail: [hr@iimak.com](mailto:hr@iimak.com)  
No Phone Calls  
EOE – M/F/D/V

*Candidates must be legally authorized to work in the U.S.*